

## 10 Return to the Office Tips

- 1. Ease your way into your return to the office.
- 2. Rehearse your return to the office.
- 3. Prepare your work clothes.
- 4. Practice the commute once or twice before you return.
- 5. Dry Run Literally do a "dry run" of a typical work day process and commute.
- 6. Plan for breaks, take a walk, make it a point to chat with a coworker, read, give yourself permission to take a break.
- 7. Know that it's okay to feel uneasy and that you are not alone.
- 8. Accept that it may not be "back to normal" right away.
- 9. Acknowledge what does work and try to be open about changes.
- 10. Communicate and ask for help if you are having difficulty concentrating/daydreaming, avoiding the office, not meeting deadlines, or not caring for yourself.

**NH Employee Assistance Program** 

Healthy people sak for help 603.271.4336